

PTO Meeting — August 1, 2024

1. Call to Order/Roll Call

- Meeting called to order by President Mary Lou Oatman at 6:37pm.
- Board Members
Present: Mary Lou Oatman, Bridget Arenson, Kerri Mora, Katie England, Laura Vornbrock, Kristi Abeyta, Stephanie Bach, Michelle Coill, Katherine Vande Hey, Johanna Evans.
Absent: Jamie Schweitzer, Jonna Winkworth, Hannah Ross.
- Also present were Principal Amy O'Neal and Dean Mark Hehl.

2. Approval of Minutes

- PTO Meeting Minutes from April 10, 2024, approved by Past President Bridget Arenson and Michelle Coill.

3. Introductions

- All 2024-2025 Board Members in attendance introduced themselves.
- There was a large group present with several new faces. Each attendee shared their name, their favorite restaurant/food, and grade level(s) of their child(ren).

4. Principal's Report

- Principal Amy O'Neal provided report.
- Santan Elementary is down to three sections at each grade level (K thru 6), which is going well.
- The new digital marquee has been installed. Mrs. O'Neal, Mrs. Prince, and Toni will be trained on how to update the new school sign.
- The school will be going out for a new bond election to cover additional costs for items such as books, building, etc.
- Michelle in the copy room retired at the end of the 2023-2024 school year. There is no budget allocation to replace her. If anyone is interested in volunteering to help out in the copy room (learning how to use the laminator, work the copiers, etc.) please email Mrs. O'Neal.

5. New Business

- Fall Carnival — Friday, November 15, 2024, from 5-8pm
 - Michelle Coill has taken lead on this event and has already lined up many of the major vendors (food trucks, DJ, lighting, etc.).
 - The teachers will also put on a silent auction.

- Santa(n) Shop — December 9-13
 - Past President Bridget Arenson talked about items needed and not needed for Santa(n) Shop 2024. If anyone finds great clearance deals on items that are a good fit for the kids to purchase as gifts, keep the Santa(n) Shop in mind and we will reimburse, keeping the following in mind:
 - Clearance section is basically where to get things for the Santa(n) Shop.
 - Items should be a maximum of about \$8 per item (although the lower the amount the better), as we do not sell anything in the shop that costs more than \$10 to accommodate students' budgets. We try to have items between \$6-10.
 - We **do not** need any socks, (non-Squishmallow) stuffed animals or candles.
 - Dads are always the hardest to find things for so watch for those types of items (hats, golf things, etc).
 - We **do** need the larger Squishmallows, but have not been seeing those at lower prices yet. We **do not** need the smaller size ones.
- Art Masterpiece — August 7 at 9:30am
 - President Mary Lou Oatman announced Art Masterpiece will have their volunteer introduction meeting in the Fulton Theatre (inside the library at Santan Elementary).
- Past President Bridget Arenson reminded everyone that the new PTO website may now be used for online purchases. Also available on the new website are volunteer signups, past meeting minutes, and several other new features. The QR to the website was included on the 2024-2025 calendar already sent home.

6. 1st Quarter Events

- KTR Night — August 18 from 4-6pm
 - This is **not** a drop off event; parents/adults must stay and supervise their own child(ren); Grippy socks are required.
- Otter Pops/Friday Treats — Dates for Fall are: August 2, 9, 16, 23
 - Most fall dates have already been sponsored; Could still use some volunteers to help hand out treats on those Fridays; Treats most likely will be: 8/2 OtterPops, 8/9 RingPops, 8/16 Chips/Rice Crispy Treats, 8/23 TBD.
- Restaurant Night — Jeremiah's Italian Ice — August 7 from 12-9pm
 - Stephanie Bach is in charge of this night; Santan will receive 20% proceeds.
- School-wide "Fun"raiser — August 26-September 13
 - Fundraising goal is \$20,000. We will be looking for sponsors to help reach that \$20,000 goal, as well. The theme will be based around the Olympics. Additional planning meetings will be taking place soon, with the next one being August 6 at 1:00pm. If you are interested in volunteering to help with any of the "Fun"raiser activities, contact Mary Lou Oatman.

- Spirit Wear — Closed July 28
 - Past President Bridget Arenson as of Friday had 68 purchases/accounts, which is good
 - Opens again in the fall

- Free Money Fundraisers —
 - Box Tops
 - Upload receipts to Box Tops app within one week of purchase.
 - School Cents — Sarah Connolly coordinates — Runs through March 31
 - Submit receipts for purchases made at Chandler Fashion Center by either (1) putting receipt in dropbox/kiosk near Barnes & Noble at Chandler mall, (2) scanning and uploading to website (Sarah to add “how to” video on Santan PTO Facebook page shortly), or (3) deposit in School Cents drop box in front office. Includes all businesses inside Ray Road (BestBuy, AppleStore, etc)
 - AFW (American Furniture Warehouse) — Mention Santan Elementary if you shop there and they donate a percentage of your purchase to our school.
 - Kroger / Fry’s — Assign Santan Elementary as your community donor organization in the app.

7. Old Business

- Teacher Appreciation Week was May 6-10 and went well.

8. Financial Update

- Treasurer Kerri Mora presented Financial Updates and Financial Reviews.
- Review of 2023-2024 Budget:
 - We ended up with about \$22,000 more than we anticipated, due in part to all our fundraising. The “pro rata share” we were over on we have no control of, as it’s a percentage CSB takes from us for our use of a program they provide for us (RunPTO), which is where we enter all of our expenses and whatnot. This is our way of paying for that program.
- Review of 2024-2025 Budget:
 - We looked at last years budget to see where we ended in order to prepare the 2024-2025 budget.
 - Every year the Principal, Mrs. O’Neal, receives \$2,000 to spend at her discretion.
 - We budget for our social events — the fall carnival is our big one where we basically spend \$20,000 and get \$20,000 as kind of a wash. Our KTR Event we are anticipating spending \$750 right now and if roughly about 250 kids go we should break even.

- Through the remainder of the school year, we plan to have a spring event similar to the park last year, Muffins for mom, Donuts with dad, Teacher Appreciation Week, VIP Day, Teacher Dinners for Conferences.
- We also have funds set aside for a scholarship — we didn't receive one yet for last year, but we do have \$1,000 for one each year. A high school senior who is a Santan alumni is eligible to apply.
- Pro rata went up quite a bit this year — last year it was \$1,200, but this year it was estimated to be about \$2,200. It's based off last years' earnings and because we made more money with our fundraising efforts, we owe more.
- Teacher Events/PTO Contributions is for school gifts or events the teachers may need additional financial assistance with, so if the teachers have any events for which they want PTO to contribute, there is \$1,000 in the budget (ie multicultural night). Teacher Liaison Johanna Evans will let the others teachers know these funds are available.
- Teachers and grade levels each have their own accounts. Each new teacher receives \$100 to start off their teacher account. Teacher Liaison Johanna Evans will send teachers regular reminders to request reimbursements in a timely manner.
- Last years fundraising revenue and this years goals were also briefly reviewed.
- Harkins fundraiser is not currently assigned to anyone, so if there is someone interested in getting that arranged this year it is a fairly easy one to coordinate. We just work with the Harkins office to get it setup.
- Santa(n) Shop shows negative right now because we have purchased a ton of things for the shop to stock it, but last year we netted about \$1,200 with expenses and what we brought in. We don't really have a goal because we are not trying to make money. It is just really for the kids to have fun.
- We also received a check from "Reading for Education" in the amount of \$2.58, but are unsure what it is from.
- Reminder from Treasurers Kerri Mora and Katie England to request W9 from any vendors we work with and will be paying. This is required for Santan Elementary to have on file for any vendors we will pay any amount.

9. Adjournment

- Next scheduled Meeting will be October 23 at 5:30pm.
- President Mary Lou Oatman adjourned meeting at 7:18pm.